

EPM Employees

Note: These features will be in place once AIMS has been implemented.

How will AIMS affect me?

- There will be significant changes to the way employees who do budgeting and forecasting work. In Enterprise Performance Management (EPM), work will be primarily online to manage:
 - An automated, consistent approach to budgeting and forecasting
 - Online/offline capital intake forms
 - Budget for project requests

What do I need to know?

Learning for EPM employees may include (among other modules):

- Review, update and prioritize capital intake forms
- Create budget and variance reports
- Create and adjust financial budget
- Create and adjust workforce data in the budget
- Budget scenario analysis
- Apply forecasting methods to pre-seeded budget
- Review and approve monthly forecast
- Update capital requests and reflect changes
- Review, identify and calculate required cost metrics (not for go live)

Top 3: What's in it for me?

- Consistent, provincial approach used for budgeting and forecasting

How do I learn what I need to know?

- Staff have an orientation webinar to instruct them on where to find online learning resource materials applicable to their role, including work standards, quick reference guides and online videos for immediate as well as future reference.
- Employees will have specific self-directed online learning modules to complete
- Drop-in webinars moderated by subject matter experts will be held for questions.
- Staff are also able to submit questions through MyConnection, ask an AIMS Change Network contact within their unit or facility, or their Manager.